

**APPLICATION FOR A GRANT  
FROM  
SANDRIDGE PARISH COUNCIL**

**Please state for which purpose funding is required**

.....  
.....

**What sum is required ?**

.....

**Who will benefit from the grant ?**

.....

**How many beneficiaries/users will benefit from the grant?**

.....

**Are you seeking funding from other sources ? If so, please state from where**

.....

**Is your organisation contributing to the overall cost of the project ?**

.....

**Please include a copy of your latest accounts. If you do not have any accounts, please explain why.**

.....

**Has your organisation received a previous grant from Sandridge Parish Council ?**

.....

**Please list the members of your committee/governing body/other**

.....  
.....  
.....  
.....

Name of Organisation .....  
Contact .....  
Address .....  
Tel No. Day..... Eve .....  
Mobile ..... E:mail .....

## **CONDITIONS FOR FUNDING**

### **SANDRIDGE PARISH COUNCIL**

In order to help Sandridge Parish Council assess your request for funding, we would ask that you complete the attached application form.

Funding requests can only be considered from organisations and residents from the Parish of Sandridge and should demonstrate that the grant would benefit the community as a whole, or sections of the community.

If a grant is conditional upon the applicant securing funding from other sources, Sandridge Parish Council may require documentary evidence that payments have been received from the other funders before payment can be made by Sandridge Parish Council.

The Parish Council reserves the right to seek additional information relating to any request for funding. This may include a request that the applicant obtains additional quotes for work/services to be funded in order to demonstrate value for money

The Parish Council may ask the applicant to submit documentary evidence that the applicant has used the full grant stated in the application for the purposes detailed. If the applicant is unable to provide this, then Sandridge Parish Council reserves the right to request a full refund of unspent grant. It is expected that grant recipients will inform the Parish Council if any grant will not be spent. All grant awards must be used within 12 months of the award being made or returned to the Council. In exceptional circumstances the Council may agree on request to extend this period.

If an organisation is awarded a grant, Sandridge Parish Council may request recognition in any marketing material if appropriate and may require feed-back on the project for which the money is required so that members could monitor the benefits.

Awards cannot be made to individuals or national organisations.

May 2016