

Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
www.sandridge-pc.gov.uk

Email: clerk@sandridge-pc.gov.uk

7th October 2021

To : Councillors Janet Churchard, Geoff Churchard, Claudio Duran, John Foster, John Newton-Davies, Graham Leonard, June Reid, Neil Harris, John Hale (Chair), Patsy Cann, Lyn Bolton, Jennifer Roberts, Jon Hegerty, Samuel Vosper

You are summoned to attend a meeting of Sandridge Parish Council, to be held at Marshalswick Community Centre on Wednesday 13th October 2021 at 7.30 pm

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

A G E N D A

- 1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- 3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 8th SEPTEMBER 2021**

4. QUESTIONS TO OFFICERS

5. PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS

CLERK’S REPORTS

6. Monthly Accounts

Please find attached for approval a schedule of creditor payments made for the period 9th September to 13th October 2021. It is;

Proposed

To approve the attached schedule for payment on 15th October 2021.

7. Combined Community Centres Committee Terms of Reference (TOR)

At a meeting on September 13th the Committee agreed to reduce the number of Public Members from 5 to 4 and amended the TOR accordingly. It is;

Recommended

That Full Council approves these amendments.

8. Planning Committee Terms of Reference (TOR)

At a meeting on September 23rd the Committee made amendments to the TOR as highlighted on the attached document. It is;

Recommended

That Full Council approves these amendments.

9. Budgetary Control Report

The Parish Council is asked to note that the Finance Committee was presented with a budgetary control report at a meeting on 27th September showing budget and projected outturn for 2021/22. Overall savings on budget of £1,771 are projected.

Significant variations include:

- Shopper’s Bus (£5,820)
- Parish Event (£6,000)
- Hall lettings (net) (£11,500)
- Grounds Maintenance (£3,471)
- Nomansland Quest (£1,750)

The budget for the bike track on Jersey Farm Open Space (£25,000) is projected as being spent because a request will be made in October to carry the full sum forward into 2022/23.

The net saving on budget includes expenditure approved from reserves as follows:

- £21,500 AstroTurf court
- £6,000 Drainage
- £4,200 Christmas lights
- £2,230 Spinner apparatus
- £1,600 Football Goal

10. Asset Transfer of Wheat Close Playground including adjacent Open Space and Jersey Farm Woodland Park

Attached is a report by the Clerk concerning devolution of the above assets from St Albans District Council to Sandridge Parish Council, including two recommendations pertaining to each asset under consideration.

11. Parish Council Road Sign Spring Plantings

Following an enquiry from a resident regarding the possibility of planting spring flowers under road signs within the Parish, the Project and Amenities Officer has followed up with SADC and been given approval to proceed with the idea should the Parish Council choose to do so. The initiative would be launched through social media, inviting residents to identify suitable road sign locations (giving consideration to speed and volume of traffic) and organise the planting, either individually or as a volunteer group of residents. Details of each location and risk assessments must be submitted to SADC and then bulbs and guidance on planting will be provided by the Parish. It is proposed to purchase a total of 5,000 bulbs, at a cost of approx. £120 per 1,000 bulbs. Councillor John Hale has agreed to support the initiative with £400 of HCC Locality Budget funding, with the recommendation that Sandridge Parish Council provide a further £200. The planting will need to be undertaken in November/December for early spring flowering bulbs. It is;

Recommended

That Sandridge Parish Council provide £200 of funding to support a Parish wide initiative encouraging residents to plant early spring flowering bulbs under road signs.

12. Matters of note

- A draft budget for 2022/23 will be presented to the Finance Committee later this month prior to presentation to Full Council.
- A hardcore path across Skyswood is to be laid in late October / early November. There has been a minor delay in this project due to works being pushed back by the fuel crisis and material supply shortages.
- Resurfacing of Spencer Meadow court 2 is now due to commence in November, this has also been delayed due to supplier delivery problems.
- Network Power have removed a diseased Beech tree on the perimeter of Spencer Meadow playing field. This was in response to the tree survey carried out by SADC. They have also reduced the adjoining trees removing all growth from the power lines overhead.
- Another large diseased Beech tree is due to be removed from St Leonards church yard.
- We are awaiting a meeting with a chartered surveyor to discuss the next step with regards to the path leading from the Ridgeway to William Bell open Space and the damage from the Poplar tree roots.
- Public consultation regarding the pump track in Jersey Farm Open Space will take place in November at Jersey Farm Community Centre (most likely a Sunday afternoon depending on committee availability).
- SPC volunteers have been back out hedge laying on JFWP.
- The feeder pillar in Sandridge village will be connected to power on the w/c 11th October. Work is expected to take 2/3 days. We can then obtain an energy agreement and apply for the stage one licence (to erect the decorations on the highway).
- MCC drainage works are due to start in early November.
- The Clerk and Parish Chair have met with an officer at the District Council to discuss the potential for electric vehicle (EV) charging points in the parish. A report will be made to Full Council in due course.

COUNCILLOR AND COMMITTEE REPORTS

13. Grant Applications

- Jersey Farm Day Care Centre

Note: Spend to date is £12,641 against a budget of £20,000. An additional £5,000 is set aside for St John Fisher School. Sandridge Cricket Club has not yet submitted an application for annual grounds maintenance, normally circa £1,050.

14. Sandridge Parish Council Event Jersey Farm Woodland Park 2022

Attached is a report and proposal by Councillor Jenny Roberts concerning an event on Jersey Farm Woodland Park to mark the Queen's Platinum Jubilee in 2022.

15. Sandridge Evening Women's Institute

Members will be aware that the Parish Council pays the sum of £200 to the Sandridge Evening Women's Institute who kindly maintain the island to the foot of Sandridgebury Lane. The garden has become increasingly time consuming to maintain because of surface roots and additional planting to replace dead shrubs has been necessary this year. Councillor Roberts;

Proposes

That the sum paid increases to £250 annually to commence in 2021/22.

16. Meetings of Committees:

- Finance Committee 27th September 2021
- Jersey Farm Woodland Park Management Committee 20th September 2021
- Combined Community Centres Committee 13th September 2021
- Planning Committee 16th September and 7th October 2021

17. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

18. PLANNING MATTERS

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. Planning applications objected to since the last Full Council meeting are;

62 Kingshill Avenue, St Albans - Planning Application: 5/2021/2399

3 Eastfield Court, St Albans - Planning Application: 5/2021/2425

Sandringham School - Planning Application: 5/2021/2280

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt. The following application has been referred to Full Council by the Planning Committee in accordance with Terms of Reference.

Ivens Orchids, St Albans Road, Sandridge – Planning Application: 5/2021/1359

Note: The Clerk to the Planning Committee has arranged for an extension of the consultation period to allow a comment to be made.

19. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 7.30pm, November 10th at Marshalswick Community Centre