

Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

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3rd March 2022

To : Councillors Janet Churchard, Geoff Churchard, John Foster, John Newton-Davies, Graham Leonard, June Reid, Neil Harris, John Hale (Chair), Patsy Cann, Lyn Bolton, Jennifer Roberts, Jon Hegerty, Samuel Vosper

You are summoned to attend a meeting of Sandridge Parish Council, to be held at [Jersey Farm Community Centre](#) on Wednesday 9th March 2022 at 8pm

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

PLEASE NOTE VENUE AND TIME AS ABOVE

A G E N D A

- 1. TO RECEIVE AND FORMALLY ACCEPT APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- 3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 9th FEBRUARY 2022**

Full Council 9th March 2022

4. QUESTIONS TO OFFICERS

5. PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS

CLERK'S REPORTS

6. Monthly Accounts

Please find attached a schedule of creditor payments for the period 10th February 2022 to 9th March 2022. It is;

Recommended

That this schedule is approved for payment on 11th March 2022.

7. Casual Vacancy on the Parish Council

There has been one application for this vacancy at the time of writing. Please see attached an expression of interest and brief statement. The process for co-option has been previously circulated to all members.

8. Lone Worker Policy

To review and re-adopt the attached Parish Council Policy.

9. Internet Banking Procedure

To review and re-adopt the attached Parish Council Procedure.

10. Tree Planting

A verbal update by the Project and Amenities Officer on tree planting in the parish.

11. Matters of note

- The Clerk is looking at the provision of the Internal Audit Service (IAS) for the forthcoming year. It is anticipated that a recommendation will be made to either the Finance Committee once a revised meeting has been scheduled or to Full Council in April.
- The Clerk has yet to receive a recommended schedule of works from the Church's preferred contractor in respect of the collapsed grave at St Leonard's Churchyard. This is being actively chased.
- The contract for the Jersey Farm Open Space Pump Track is now advertised on the Supply Hertfordshire contract finder website, this work having been carried out in liaison with colleagues at St Albans District Council. A planning application will soon be submitted to the District Council in this regard.
- The new artificial turf sports court at Spencer Meadow continues to be well used.

COUNCILLOR AND COMMITTEE REPORTS

12. Grant Applications

- There have been no applications this month.

13. Luton Airport Expansion

To note and discuss the attached report and proposal by Councillor Hale.

14. Sandridge Conservation Area Character Statement

On March 2nd an electronic copy of this statement incorporating Councillor Newton-Davies' proposed amendments was circulated to all members. It is;

Proposed

To approve the statement as amended for submission to the District Council ahead of the extended deadline of March 11th.

15. Jersey Farm Woodland Park Summer Event

A verbal update from Councillor Roberts, to include a request for additional event funding in 2022/23.

16. Parliamentary Boundary Review (updated version)

Please see attached a report and recommendation from Councillor Hale.

17. Meetings of Committees:

- Human Resources Committee 7th February 2022
- Jersey Farm Woodland Park Committee 14th February 2022
- Planning Committee 27th January and 17th February 2022

18. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

19. PLANNING MATTERS

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. Planning applications commented on since the last Full Council meeting are;

11 House Lane, Sandridge – Planning Application: 5/2022/0320

28 Holborn Close, St Albans – Planning Application: 5/2022/0325

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

20. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 13th April 2022 - location and time to be confirmed.