

Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
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7th April 2022

Email: clerk@sandridge-pc.gov.uk

To : Councillors Janet Churchar, Geoff Churchar, John Foster, John Newton-Davies, Graham Leonard, June Reid, Neil Harris, John Hale (Chair), Patsy Cann, Lyn Bolton, Jennifer Roberts, Jon Hegerty, Samuel Vosper, Jonathan Maskell

You are summoned to attend a meeting of Sandridge Parish Council, to be held at Jersey Farm Community Centre on Wednesday 13th April 2022 at 8pm

Members of the public and press are invited to attend this meeting which will be preceded at 7.30pm by the Annual Parish Meeting.

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

PLEASE NOTE VENUE AND TIME AS ABOVE

A G E N D A

1. TO RECEIVE AND FORMALLY ACCEPT APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

Full Council 13th April 2022

3. **TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 9th MARCH 2022**
4. **QUESTIONS TO OFFICERS**
5. **PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS**

CLERK'S REPORTS

6. Monthly Accounts

Please find attached a schedule of creditor payments for the period 10th March 2022 to 13th April 2022. It is;

Recommended

That this schedule is approved for payment on 15th April 2022.

7. To approve expenditure on the William Bell Pathway

The attached report, to be considered by the Finance Committee on Monday April 11th, seeks funding of £11,980 towards specialist repairs to the surfacing of the footpath between The Ridgeway and the William Bell Recreation Ground. It is;

Recommended

That Full Council approves the funding.

8. Complaints Procedure

To re-adopt the complaints procedure, last reviewed in 2017. For clarity, this document relates to complaints made by a third party in respect of formal procedures followed by The Council.

9. Internal Audit Service (IAS)

Please see the enclosed report and recommendation by the Clerk.

10. Project and Amenity Officer's Report

Please see enclosed a report on current projects within the parish. The Project and Amenities Officer will be happy to take questions on any issue.

11. Committee Room Table

Members wanting to use the committee room at Marshalswick Community Centre will be aware of how crowded the room has become since it was agreed for Ashbourne Nurseries to expand their use of the centre. Please also see item 16 below.

This has created two issues. Firstly, with the existing table and chairs, the pre-school is having difficulty in accommodating children easily in the remaining space. Secondly, holding meetings has become problematic because of the essential apparatus kept in the room by the pre-school.

Members will want to consider whether the existing table remains fit for purpose, given the above. A poll sent by the Clerk last year showed a reluctant agreement to the space being better served with quality trestle tables that can be folded away as required. This is the arrangement employed by all other town and parish councils in the district. It is;

Recommended

That members request the Clerk to sell/relocate the existing round table and replace it with a sufficient number of good quality folding trestle tables.

12. Matters of note

- The Clerk has finally received a recommended schedule of works from the Church's preferred contractor in respect of the collapsed grave at St Leonard's Churchyard. Once the Archdeacon of St Albans approves the suggested remedy the works will be scheduled for the first opportunity.

COUNCILLOR AND COMMITTEE REPORTS

13. Grant Applications

- St Mary's Church – Holiday at Home.
- St Leonard's PPC – Cemetery Maintenance (accounts emailed to Members on March 28th)

14. Update by the Chair on two complaints Received

In accordance with the Complaints Procedure, the Chair to inform the Council of two complaints received, the complainants being:

- St Albans City Women's Institute
- Councillor Neil Harris

A summary of each outcome is attached.

15. Jersey Farm Woodland Park Summer Event

A verbal update from Councillor Jenny Roberts.

16. Marshalswick Community Centre Committee Room Use

Please see attached a report from Councillor Roberts in respect of the loss of the Committee Room at Marshalswick Community Centre for Parish Council business. It should be noted that Jersey Farm Community Centre Hall could be made permanently available on Wednesdays between 10am and 4pm for the purpose of meetings although that would prevent the opportunity for the vacant slot to be booked out to a new regular user.

17. Meetings of Committees:

- Sports and Recreation Committee 16th March 2022
- Jersey Farm Woodland Park Committee 4th April 2022
- Planning Committee – see below

18. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

19. PLANNING MATTERS

The Planning Committee met on 10th March 2022 and 31st March 2022

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. Planning applications commented on since the last Full Council meeting are;

- 1 Ardens Marsh, St Albans - Planning Application: 5/2022/0318
- 9 Cromwell Close, St Albans - Planning Application: 5/2022/1663
- 2 Summerlands Road, St Albans - Planning Application: 5/2022/2805
- 30 Osprey Drive, St Albans - Planning Application: 5/2022/0312
- 2 Belgrave Close, St Albans - Planning Application: 5/2022/0298
- 45 Runcie Close, St Albans - Planning Application: 5/2022/0692

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

20. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 11th May 2022 at 7.30pm – Jersey Farm Community Centre