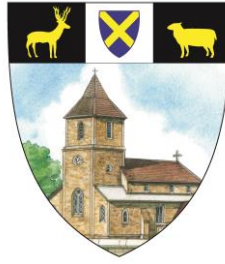


Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
www.sandridge-pc.gov.uk

Email: clerk@sandridge-pc.gov.uk

5th May 2022

To : Councillors Janet Churchard, Geoff Churchard, John Foster, John Newton-Davies, Sam Vosper, Graham Leonard, June Reid, Neil Harris, John Hale (Chair), Patsy Cann, Lyn Bolton, Jennifer Roberts, Jon Hegerty, Jonathan Maskell

You are summoned to attend the Annual Meeting of the Parish Council, to be held on Wednesday 11th May 2022 at 7.30 pm at Jersey Farm Community Centre

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Alternatively, questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

A G E N D A

- 1. TO ELECT A CHAIR AND RECEIVE A DECLARATION OF ACCEPTANCE OF OFFICE FOR THE ENSUING YEAR**
- 2. TO ELECT A VICE CHAIR AND TO RECEIVE A DECLARATION OF ACCEPTANCE OF OFFICE FOR THE ENSUING YEAR**
- 3. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

4. DISCLOSURES OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

5. TO NOTE THE DRAFT MINUTES OF THE ANNUAL PARISH MEETING HELD ON THE 13th APRIL 2022

6. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 13th April 2022

7. QUESTIONS TO OFFICERS

8. PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS

CLERK'S REPORTS

9. Monthly Accounts

It is;

Proposed

To approve the attached payment schedule, relating to creditor payments for the period 14th April to 11th May 2022.

10. Jersey Farm Open Space BMX Pump Track

To note the attached report updating Members on progress of the BMX Pump Track installation.

11. To appoint representatives of the Council to Other Bodies and Committees

Members were emailed on April 19th with a schedule of Parish Council committees and a request for expressions of interest in joining one or more of those scheduled. Attached is a table of all expressions of interest received. It is hoped that all remaining committee places can be filled at this meeting, sharing available places equitably across all council members. Please think carefully about where your interests and skillsets lie in making your requests. It is:

Recommended

That Council approves the allocation of Members to committees as agreed at this meeting and delegates the power to each committee to elect a Chair and Vice Chair (if applicable) at its next meeting.

12. Terms of Reference for Sandridge Parish Council Committees

It is;

Recommended

That Members request a review of Terms of Reference by each committee at each next scheduled meeting. Any material amendments to be brought back to Full Council for ratification.

13. General Power of Competence (GPC) – Annual Review

The GPC was introduced through the Localism Act 2011 s.1-8, extending the powers of local councils, encouraging efficiency and innovation. To hold this power of first resort, a resolution must be passed annually confirming;

- Two thirds of council members were elected
- The Council has a suitably qualified Clerk (CiLCA)

These criteria appear in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012/965. This power differs from s137 of the LGA. There is no maximum annual expenditure imposed and it allows a greater degree of financial freedom. The GPC allows eligible councils to do anything an individual could lawfully do (i.e. excluding anything prohibited by legislation). Eligibility doesn't remove the requirement for local councils to perform statutory duties. In November 2016 the current Clerk completed the CiLCA qualification, thereby fulfilling the criteria for Sandridge Parish Council to hold the GPC. It is;

Recommended

That Sandridge Parish Council resolves to re-adopt the General Power of Competence in 2022/23, for review at the May 2023 Full Council meeting.

14. Financial Regulations

The Financial Regulations were emailed to Members on April 28th 2022.

At a meeting of the Finance Committee held on 11th April 2022, and following a review by Councillors Bolton and Harris, the following amendments to the Financial Regulations were agreed;

FR 1.15 Reduce from £10,000 to £5,000 the amount by which only Full Council may approve any grant or single commitment

FR 9.10 Remove completely (Re charitable Trusts)

FR 15.1 Remove completely (Re charitable accounts)

It is;

Recommended

That these amendments be ratified. The Full Financial Regulations will appear on the June agenda for re-adoption.

15. MATTERS OF NOTE

- The Parish Council's annual year-end internal audit is due to take place on May 10th. This will be the last audit by the current auditor, Green Biro Ltd.
- The drainage and turfing works to the rear of Marshalswick Community Centre are now complete and the facility is being used very successfully by the pre-school.
- A new Kubota sit-on mower has been ordered for maintaining footpaths on the Jersey Farm Woodland Park.

COUNCILLOR AND COMMITTEE REPORTS

16. Grant Applications

There have been no applications this month.

17. Marshalswick Community Centre Committee Room

A verbal update and recommendation from Councillor Bolton, Chair of the Combined Community Centres Committee, regarding use of the Marshalswick Community Centre Committee Room and the financial implications of the available options.

18. Meetings of Committees:

- Combined Community Centres Committee 25th April 2022
- Parish Environmental Assets & Pathways Committee (PEAP) 26th April 2022
- Planning Committee – please see below

19. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

20. PLANNING MATTERS

The Planning Committee met on 21st April 2022.

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. Planning applications objected to/commented on since the last Full Council meeting are;

Former Baptist Chapel, Sandridge - Planning Application: 5/2021/0667

48 Pondfield Crescent, St Albans - Planning Application: 5/2022/0911

Taylor Wimpey, Oaklands College, St Albans - Planning Application: 5/2022/0721.

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

21.SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – June 8th 2022. Marshalswick Community Centre at 7.30pm