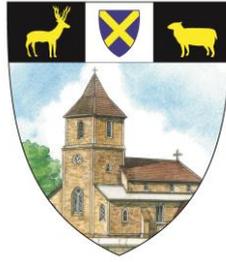


Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
www.sandridge-pc.gov.uk

Email: clerk@sandridge-pc.gov.uk

3rd November 2022

To : Councillors Janet Churchard, Geoff Churchard, John Newton-Davies, Graham Leonard (Chair), June Reid, Neil Harris, John Hale, Patsy Cann, Lyn Bolton, Jennifer Roberts, Jon Hegerty, Samuel Vosper, Jonathan Maskell, John Foster

You are summoned to attend a meeting of Sandridge Parish Council, to be held at Marshalswick Community Centre on Wednesday 9th November 2022 at 7.30pm

Members of the public and press are invited to attend this meeting.

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting. Questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

A G E N D A

1. TO RECEIVE AND FORMALLY ACCEPT APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

3. **TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 12th October 2022.**
4. **QUESTIONS TO OFFICERS**
5. **PUBLIC PARTICIPATION – AN OPPORTUNITY FOR RESIDENTS TO RAISE ISSUES OR ASK MEMBERS QUESTIONS**

CLERK'S REPORTS

6. Monthly Accounts

Please find attached a schedule of creditor payments for the period 13th October 2022 to 9th November 2022. These accounts will be paid on Friday 11th November 2022. It is;

Recommended

That payment of this schedule is approved by Full Council for payment.

7. Jersey Farm Open Space – Potential Asset Transfer

The Parish Council has in recent years expressed interest in taking ownership of the Jersey Farm Open Space from the District Council. When last discussed it was decided to defer the decision on whether to make an application until after the lagoon had been dredged. This was in order to (a) better understand the cost of the work, (b) confirm that the silt could be successfully left on site, (c) understand the timescale for repeating the operation.

Colleagues at the District Council report the de-silting to have been very successful with the silt spread around the perimeter of the lagoon and seeded without issue. The estimated future cost of repeating the exercise is £7,000 (current value) with a timescale of at least twenty years. The current annual cost of maintaining the entire open space, including the land on which the new pump track will be located but excluding the adventure playground is £7,900 pa. It is;

Recommended

That Members consider requesting a transfer based on the above additional information. It may also be decided to again defer the decision until after the May 2023 elections.

8. Review of Standing Orders

To review and re-adopt Sandridge Parish Council's Standing Orders (last amended September 2021). An electronic copy of this document has been sent to Members by the Clerk on 25th October.

9. Wildflower Initiative

Councillors are asked to consider an attached report and recommendation from the Project, Amenities and Community Engagement Officer for an initiative to promote wildflower planting across the parish by providing seeds to residents and setting a collaborative target of planting 'half an acre of meadow'.

10. Budgetary Control

On 31st October the Clerk reported a projected budgetary outturn for 2022/23 to the Finance Committee. The figure reported was £338,530, being £34,713 over budget. This was explained as being due to several approved items of non-budgeted expenditure and a fall in centres income. A further projection will be brought to the December meeting of Full Council when several adjustments agreed at the Finance Committee meeting have been incorporated into the projected outturn.

11. Release of Funds to Renovate Two Timber Clad Slides

At the 26th September meeting of the Finance Committee it was resolved to authorise expenditure of up to £4,500 to renovate the two timber clad slides in Parish Council owned playgrounds. This followed an incident in which a child attended hospital for an injury sustained. At the time of the meeting an estimate had to be put forward in advance of receiving a formal quote. Following this meeting, a quote of £8,100 was received from an existing contractor who is known to be competitive in costing works. A decision on ratifying this expenditure was deferred at the October meeting of Full Council until the Finance Committee had an opportunity to consider the revised cost of repair. The Committee met on 31st October and resolved to authorise the sum of up to £9,000. It is;

Recommended

That Full Council ratifies this resolution.

12. Matters of Note

- The trailer used to transport the previous Kubota tractor to the Woodland Park has had to be modified to carry the new tractor, delivered this summer.
- The draft 2023/24 budget will be presented to Full Council for approval on December 14th.

COUNCILLOR AND COMMITTEE REPORTS

13. Grant Applications

There have been no applications this month.

14. St Albans Road – Road Safety Fund

The Council agreed at its meeting on 28th September to a letter of support being sent to the Police and Crime Commissioner (PCC) in respect of the expression of interest made to the PCC for a Road Safety Fund grant for the installation of ViaCam speed monitoring equipment. The next step is to submit a full application and given the limited resources of the campaign group, it is proposed by Councillor John Hale that this task is taken on by Sandridge Parish Council and that the Clerk is authorised to submit an application for such a grant in consultation with members of the Traffic Calming Working Party. The PCC's office has extended the deadline for submission to 30 November 2022 to allow this to happen. It is;

Proposed

That the Parish Council authorise the Clerk, in consultation with the Traffic Calming Working Party, to submit an application to the PCC for a Road Safety Fund grant for the installation of ViaCam speed monitoring equipment on the St Albans Road.

15. Report on HAPTC

Attached is a report from Councillor John Hale, the Parish representative on the HAPTC executive, following a meeting on 21st October 2022.

16. Meetings of Committees:

- Planning Committee - 13th October and 3rd November 2022 (see below)
- Finance Committee - 31st October 2022

17. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

18. PLANNING MATTERS

The Planning Committee met on 13th October and 3rd November 2022.

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. There have been no planning applications commented on since the last Full Council meeting.

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

19. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – 14th December 2022 at 7.30pm – Marshalswick Community Centre