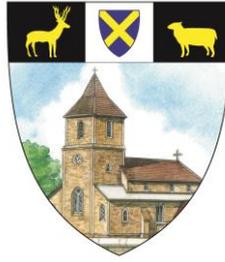


# *Sandridge Parish Council*



Marshalswick Community Centre,  
The Ridgeway,  
St.Albans,  
Herts  
AL4 9TU

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5th March 2020

To : Councillors Janet Churchard, Geoff Churchard, Claudio Duran, John Foster, John Newton-Davies, James Lancaster, Graham Leonard, Julie Booth, Neil Harris, John Hale (Chair), Patsy Cann, Lyn Bolton, Jennifer Roberts, Jon Hegerty

**You are summoned to a meeting of Sandridge Parish Council to be held at**

**Marshalswick Community Centre**

**on Wednesday 11<sup>th</sup> March 2020 at 7.30 pm**

*Simon Thwaites*  
Parish Clerk

Members of the public and press are invited to attend this meeting. A Councillor will be available between 7.15 pm and 7.30 pm to discuss any matter relating to the parish.

*To assist in the efficient dispatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.*

## **A G E N D A**

### **1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

### **2. DISCLOSURES OF INTEREST AND DISPENSATIONS**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

Full Council 11<sup>th</sup> March 2020

**3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 12<sup>th</sup> FEBRUARY 2020**

**4. QUESTIONS TO MEMBERS AND OFFICERS**

4.1 Public Participation - An opportunity for residents to raise issues or ask Members questions.

4.2 Questions to the officers.

**5. CLERK'S REPORTS**

**5.1 Monthly Accounts.**

Please find attached for approval a list of payments to be made for the period 13<sup>th</sup> February 2020 to 11<sup>th</sup> March 2020.

**5.2 Project and Amenities Officer's Report**

A verbal update on current projects including a request for support at the Summer Event on June 27<sup>th</sup> and an update on tree planting on verges.

**5.3 Ward Boundaries**

An electoral review examines and proposes new electoral arrangements for a local authority. A local authority's electoral arrangements decide how many councillors are needed, how many wards or electoral divisions there should be, where their boundaries are and how many councillors should represent each ward or division.

When carrying out an electoral review the Commission has three main considerations, being the improvement of electoral equality by equalising the number of electors that each councillor represents, ensuring that the recommendations reflect community identity and the provision of arrangements that support effective and convenient local government.

The recommendations from the Local Government Boundary Commission were sent electronically to all councillors on 24<sup>th</sup> February. If Council wishes to submit an opinion it must do so before April 13<sup>th</sup>.

**5.4 Oaklands College Rebranding Project**

Attached are six designs produced by students of Oaklands College, given an assignment to design an update to the Parish Council's logo (for letterheads/agendas/compliment slips etc). These are the final versions, produced after a process of periodic assessments with the student's lecturer. Larger prints provided by the college will be tabled at the meeting. It is;

**Recommended**

That Members score each design and then agree whether the highest scoring design could be used in future. It is also suggested that a token monetary prize of, say, £75 may be made to the student with the highest score.

**5.5 Transfer of Jersey Farm Open Space**

Members will be aware that the Parish Council were in the process of taking transfer of the Jersey Farm Open Space from the District Council but that the potential cost of maintaining the lagoon within the park was prohibitive. It was therefore resolved in February 2019 not to proceed with the transfer. Officers at the District Council are now receptive to the asset being transferred with responsibility for the lagoon remaining with the District Council.

The annual cost of maintaining the open space, including grass cutting, tree maintenance and bin emptying is £5,717.

There is a small sum in the grounds maintenance budget in 2020/2021 for new items but if a decision was made to proceed and savings could not be found elsewhere during the year it would be necessary to supplement the additional maintenance costs from reserves in year one. It is;

### **Recommended**

That councillors consider the merits of re-engaging with the District Council on this matter.

#### **5.6 Wheathampstead Parish Council – Neighbourhood Plan Consultation**

Wheathampstead Parish Council is undertaking a six week consultation under Regulation 14 of the Neighbourhood Planning (General) (Amendment) Regulations 2015 following a number of public consultation exercises with residents. This consultation period runs from the 24th February to 6th April 2020 and the consultation document was sent to Sandridge Councillors on February 24<sup>th</sup>. Members are invited to propose a response to the consultation.

#### **6. Matters of Note**

- Sport England have agreed in principle to part fund a new cricket net at Spencer Meadow, subject to the Cricket Club also part funding the project.
- Tree work has been carried out in the Parish Council car park (annual reduction), St Leonard's Open Space (remove fallen tree) and St Leonard's churchyard (remove fallen tree). A substantial Oak has also fallen in Skyswood with the concern that another may need felling. Half of the chippings from the car park work have been taken over to Skyswood to be spread on the paths.
- Whitebeam, Field Maple and Hawthorn trees were planted at William Bell Open Space by volunteers on February 23<sup>rd</sup>. Hedging was also planted.
- A fence has been erected around the Jersey Farm lagoon by the District Council. This will address concerns relating to the deep silt left as the water recedes over Summer.
- Councillors are invited to meet with County Councillor John Hale and the local area Highways Manager on Monday 16<sup>th</sup> March at 2.30pm in the Parish Council offices to discuss local highways issues.

#### **7. COUNCILLOR AND COMMITTEE REPORTS**

##### **7.1 Neighbourhood Plan**

To receive a verbal report by Councillor John Hale on the Sandridge Neighbourhood Plan.

##### **7.2 HAPTC Executive Committee Meeting**

Councillor Janet Churchard to give a verbal update on the content of this meeting, held on the 10<sup>th</sup> March.

##### **7.3 South Central Hertfordshire Growth and Transport Plan**

The Marshalswick North Residents Association (MNRA) has responded to Hertfordshire County Council's consultation on the draft Growth and Transport Plan which closes on March 31<sup>st</sup>. A copy of the response is attached. Councillor Jenny Roberts;

### **Proposes**

That Sandridge Parish Council writes to Hertfordshire County Council in support of the attached submission by MNRA.

#### **8. Grant Applications**

There have been no grant applications this month.

**9. Meetings of Committees:**

- Human Resources Committee 3<sup>rd</sup> February 2020
- Planning Committee 13<sup>th</sup> February 2020
- Finance Committee 17<sup>th</sup> February 2020

**10. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA**

*The Council may not make decisions under this item*

**11. PLANNING MATTERS**

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council.

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

**12. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS**

**Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise**