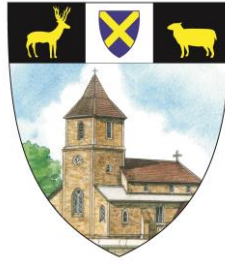


Sandridge Parish Council



Marshalswick Community Centre,
The Ridgeway,
St.Albans,
Herts
AL4 9TU

Tel: 01727 831871
www.sandridge-pc.gov.uk

Email: clerk@sandridge-pc.gov.uk

4th February 2021

To : Councillors Janet Churchard, Geoff Churchard, Claudio Duran, John Foster, John Newton-Davies, James Lancaster, Graham Leonard, Neil Harris, John Hale (Chair), Patsy Cann, Lyn Bolton, Jennifer Roberts, Jon Hegerty, June Reid

You are summoned to attend a meeting of Sandridge Parish Council, to be held via video conference in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 on Wednesday 10th February 2021 at 7.30 pm

Simon Thwaites
Parish Clerk

Members of the public and press are invited to attend this meeting via Zoom video conferencing and using meeting reference number 851-4007-6474, key 703652. Alternatively, questions or concerns may be submitted to the Clerk in advance of the meeting via email using clerk@sandridge-pc.gov.uk or by post, address as above.

A G E N D A

1. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 13th JANUARY 2021

Full Council 10th February 2021

4. QUESTIONS TO MEMBERS AND OFFICERS

- 4.1 Public Participation - An opportunity for residents to raise issues or ask Members questions.
- 4.2 Questions to the officers.

5. CLERK'S REPORTS

5.1 Monthly Accounts.

Please find attached for approval, a schedule of creditor payments to be made for the period 14th January to 10th February 2021. It is;

Proposed

To approve the attached schedule for payment on 12th February 2021.

5.2 Annual General Risk Assessment

Enclosed is a summary of the General Risk Assessment carried out this month by the Clerk and Deputy Clerk. Members will note that there are no items where the risk score requires intervention/mitigation. One enhancement that came from the assessment was the installation of safety guidance signage on the skate ramp. It is;

Recommended

That Members note the risk assessment summary and its conclusions as circulated and further note that a full copy is available at the Parish Office for inspection.

6. Matters of Note

- The Clerk has carried out a budgetary control exercise for the current year. This will be discussed at a Finance Committee meeting on February 15th. In summary, despite significant loss of community centre income, outturn is anticipated to show a net saving on the 2020/21 budget of approximately £20,000.
- The bench funded by a bequest from a late resident has now been installed on Sandringham Crescent.
- The Parish Office, in liaison with Councillor Leonard, has begun a consultation with residents on the proposed bike trail at the Jersey Farm Adventure playground.

7. COUNCILLOR AND COMMITTEE REPORTS

7.1 Neighbourhood Plan

To receive an update from Councillor John Hale on the Sandridge Neighbourhood Plan (see attached report and appendices) and the District Council's Local Plan.

7.2 Christmas Decorations in the Parish

To discuss the attached report from Councillor Roberts in respect of Christmas street decorations for the forthcoming year and beyond.

7.3 Disciplinary Policy

The HR Committee met on February 1st to review a draft of the enclosed policy. It is;

Proposed

That the draft policy as circulated is adopted by the Parish Council.

7.4 London Luton Airport – Proposed Expansion

Please see attached a report and proposal from Councillor John Hale in respect of the proposed increase in passengers using London Luton Airport.

7.5 Parish Event

Please see enclosed a report by Councillor Jenny Roberts in respect of holding a Parish Event later this year.

8. Grant Applications

- Sandridge Cricket Club
- Sustainable St Albans
- Sustainability Festival

For information, total spend to date is £15,394 against a budget of £20,000.

9. Meetings of Committees (all held remotely):

- Jersey Farm Woodland Park Management Committee 11th January 2021
- PEAP Committee 26th January 2021
- Planning Committee 28th January 2021
- HR Committee 1st February 2021

10. MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

The Council may not make decisions under this item

11. PLANNING MATTERS

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. The following applications have been objected to following the above meetings of the Planning Committee;

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

Planning applications objected to/commented on since the last Full Council meeting are as below;

Sandridgebury Farm, Sandridge - Planning Application: 5/2020/2876
3 Darblay Close, Sandridge - Planning App: 5/2020/3005

12. SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

Note: In accordance with the Local Government Act 1972, the Parish Council meeting will be open to the Public unless the Parish Council resolves otherwise

Next meeting date – Wednesday 10th March 2021