

**EXTRAORDINARY
COMBINED COMMUNITY
CENTRES COMMITTEE**

Met via Zoom on Monday 29th June at 2pm.

PRESENT: Councillors: Lyn Bolton, Neil Harris, John Newton-Davies
Public members: Jim Watson

OFFICERS: Martine MacRae, Community Centres Manager
Emma Hostler, Deputy Parish Clerk

IN ATTENDANCE: N/A

APOLOGIES FOR ABSENCE: Julie Booth, Alex Hickinbotham, Pat Forward, Ian St John

DECLARATIONS OF INTEREST :

There were none

Due to the current situation with COVID-19, an Extraordinary Committee meeting was held to discuss the Community Centres Risk Assessment documents and the Special Condition of Hire document (to be added on to the existing Hire Agreement).

467 Community Centres Covid-19 Risk Assessment Document

The Committee discussed the Community Centre Covid-19 Risk Assessment document and it was:

RESOLVED

To approve the Community Centre Covid-19 Risk Assessment Document, subject to the following addition:

Ensure that hirers adhere to Government Guidelines on social distancing. From 4th July 2020 these measures are maintaining a 2 metre distance where viable, and if not, maintaining a distance of at least 1 metre or more and taking other precautions where possible, including avoiding standing/sitting face to face, and no singing or loud talking.

468 Community Centres Covid-19 Special Condition of Hire Document

The Committee discussed the Community Centre Covid-19 Special Condition of Hire Document and it was:

RESOLVED

To approve the Community Centre Covid-19 Special Condition of Hire Document, subject to the following additions:

Point SC2:

This contact list **SHOULD BE KEPT** for 21 days following the hire, so that if an attendee tests positive later, contact tracing can be more complete.

Point SC8:

Sandridge Parish Council will refund hire costs, but will not be liable for any additional costs the hirer may have incurred in relation to the hall booking.

Point SC1 & SC9:

The Centre Manager **MUST** also be informed if a positive case is identified after the event.

Post meeting note:

Point SC6 has been updated to include the addition to social distancing guidelines, as per the Risk Assessment amendment above.

469 Reopening of the Marshalswick and Jersey Farm Community Centres

Martine MacRae advised that currently, only one hirer, Weight Watchers have expressed an interest in using Marshalswick Community Centre once a week on a Tuesday, with effect from week commencing 6th July 2020. All remaining Hirers are intending to resume their various clubs and classes in September 2020.

After discussion, it was:

RESOLVED

To allow Weight Watchers to resume their hire of the building. Martine MacRae agreed to attend the Centre the next day to clean down the main touch points in the building.

470 Any Other Business

The Committee discussed the possibility of allowing a trader to use the Community Centre car park to sell pizzas from a van twice a week.

After discussion it was:

Unanimously agreed that this should not be allowed.

DATE OF NEXT MEETING

It was agreed to schedule another meeting in August 2020, to discuss any further amendments that may or might not need to be made, subject to the ever changing Government Guidelines. The date to be advised.

Chair

Date