



**SANDRIDGE PARISH COUNCIL**

Met at Jersey Farm Community Centre on Wednesday 13<sup>th</sup> April 2022 at 8pm for a meeting of The Council

**PRESENT:**

Councillors John Hale (Chair), June Reid, John Foster, Graham Leonard, Lyn Bolton, John Newton Davies, Janet Churchard, Geoff Churchard, Jonathan Maskell

**OFFICERS:**

Simon Thwaites, Parish Clerk  
Rebecca Pannese, Project and Amenities Officer

**ABSENT:**

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**IN ATTENDANCE:**

One member of the public was present

**5282 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Councillors Neil Harris, Jenny Roberts, Patsy Cann, Sam Vosper, Jonathan Hegerty

**5283 DISCLOSURES OF INTEREST**

There was none.

**5284 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 9<sup>th</sup> MARCH 2022**

The minutes of the meeting of the Council held on 9<sup>th</sup> March 2022 were reviewed. They were agreed to be a correct record and it was unanimously;

**Resolved**

That the minutes of the meeting be approved and signed by the Chair.

**QUESTIONS TO OFFICERS**

**5285 Questions to Officers**

There was none.

**5286 Public Participation – an opportunity for residents to raise issues or ask questions of Members**

The member of the public present raised two issues;

- It was asked that consideration be given to requesting of the Planning Authority that Section 106 funding from the Taylor Wimpey site on Sandpit Lane be earmarked towards a footpath/cycle path from the south west corner of the site towards local schools and the city centre. The Chair of the Planning Committee undertook for the Committee to discuss this request.
- To support Councillor Roberts' report within this agenda that the loss of the Committee Room at Marshalswick Community Centre had impacted heavily on the ability of the Rights of Way Working Party, of which she is Chair, to meet.

## CLERK'S REPORTS

### 5287 Monthly Accounts

Members reviewed a schedule of creditor payments for the period 10<sup>th</sup> March 2022 to 13<sup>th</sup> April 2022. A question was asked and responded to before it was unanimously;

#### Resolved

To approve the payment of this schedule, to be made on Friday 15<sup>th</sup> April 2022.

### 5288 To approve expenditure on the William Bell Pathway

Members considered a report, reviewed by the Finance Committee on Monday April 11<sup>th</sup>, seeking funding of £11,980 towards specialist repairs to the surfacing of the footpath between The Ridgeway and the William Bell Recreation Ground. It was unanimously;

#### Resolved

To approve funding for this purpose.

### 5289 Complaints Procedure

It was unanimously;

#### Resolved

To re-adopt the Complaints Procedure document as circulated with the agenda.

### 5290 Internal Audit Service (IAS)

Members reviewed a report and recommendation by the Clerk in respect of the Parish Council's Internal Audit Service. Following discussion it was unanimously;

#### Resolved

To appoint IAC Audit and Consultancy Limited as the Parish Council's internal auditor for a period of three years from Autumn 2022.

### 5291 Project and Amenity Officer's Report

The Project and Amenities Officer talked Members through a report, circulated with the agenda, on current projects/initiatives within the parish. The report was noted.

### 5292 Committee Room Table

Please see minute 5297.

### 5293 Matters of note

- The Clerk has finally received a recommended schedule of works from the Church's preferred contractor in respect of the collapsed grave at St Leonard's Churchyard. The Archdeacon of St Albans has approved the suggested remedy and the works will be scheduled for the first opportunity.

## COUNCILLOR AND COMMITTEE REPORTS

### 5294 Grant Applications

St Mary's Church – Holidays at Home. Following discussion it was proposed by Councillor Bolton, seconded by Councillor Geoff Churchard and unanimously;

#### Resolved

To award this initiative the sum of £1,000 using the General Power of Competence.

St Leonard's Church – Cemetery Maintenance. Following discussion it was proposed by Councillor Hale, seconded by Councillor Bolton and unanimously;

**Resolved**

To award the sum of £2,500 towards maintenance of the cemetery on House Lane using the General Power of Competence.

**5295 Update by the Chair on two complaints Received**

In accordance with the Complaints Procedure, the Chair informed the Council of two complaints received, the complainants being:

- St Albans City Women's Institute
- Councillor Neil Harris

Each was discussed, after which the Chair confirmed to the meeting that he considered both matters to be closed. It was;

**Resolved**

That the report be noted and Councillor Harris would cease his membership of the HR Committee.

**5296 Jersey Farm Woodland Park Summer Event**

Councillor Janet Churchard gave Members a verbal update on how plans for this event are progressing.

**5297 Marshalswick Community Centre Committee Room Use**

Members considered a report by Councillor Roberts in respect of the loss of use of the Committee Room at Marshalswick Community Centre, resulting from increased use by the pre-school. This was discussed in conjunction with a report by the Clerk recommending that the large table in the Committee Room be replaced with foldaway tables to aid a more flexible use of the space.

It was agreed to form a working party of Councillors Leonard, Roberts, Bolton, and Geoff Churchard, working with the office team, to find a solution that suited all parties. It was asked that the working party reports back to Full Council in June on progress.

**5298 Meetings of Committees:**

There were no issues raised from the following draft committee minutes produced since the last Full Council meeting.

- Sports and Recreation Committee 16<sup>th</sup> March 2022
- Jersey Farm Woodland Park Committee 4<sup>th</sup> April 2022
- Planning Committee – see below

**5299 MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA**

There was none.

**5300 Planning Matters**

Sandridge Parish Council's Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. The planning applications commented on since the last Full Council meeting are;

- 1 Ardens Marsh, St Albans - Planning Application: 5/2022/0318
- 9 Cromwell Close, St Albans - Planning Application: 5/2022/1663
- 2 Summerlands Road, St Albans - Planning Application: 5/2022/2805
- 30 Osprey Drive, St Albans - Planning Application: 5/2022/0312
- 2 Belgrave Close, St Albans - Planning Application: 5/2022/0298
- 45 Runcie Close, St Albans - Planning Application: 5/2022/0692

**5301 SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS**

Marshalswick Community Centre Committee Room.

**DATE OF NEXT MEETING**

The next meeting of Sandridge Parish Council is scheduled to be held on Wednesday, May 11th 2022 – Jersey Farm Community Centre at 8pm.

There being no further business the meeting closed at 9.28pm.

**Chair .....**

**Date .....**

**Cllr John Hale**