



SANDRIDGE PARISH COUNCIL

Met at Jersey Farm Community Centre on Wednesday 11th May 2022 at 8pm for the Annual Meeting of the Parish Council

PRESENT:

Councillors John Hale, June Reid, John Foster, Graham Leonard (Chair), Lyn Bolton, John Newton Davies, Janet Churchard, Geoff Churchard, Jonathan Maskell, Neil Harris, Jenny Roberts, Patsy Cann, Sam Vosper, Jonathan Hegerty

OFFICERS:

Simon Thwaites, Parish Clerk
Rebecca Pannese, Project and Amenities Officer
Emma Hostler, Deputy Parish Clerk

ABSENT:

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IN ATTENDANCE:

No members of the public were present

5302 TO ELECT A CHAIR AND RECEIVE A DECLARATION OF ACCEPTANCE OF OFFICE FOR THE ENSUING YEAR

Councillor Bolton nominated Councillor Leonard for Chair of the Parish Council. This nomination was seconded by Councillor Geoff Churchard. There were no other nominations and it was;

Resolved;

To elect Councillor Leonard as Parish Chair for the ensuing year. An Acceptance of Office was duly signed. Councillor Leonard took the Chair at this point in the meeting.

5303 TO ELECT A VICE CHAIR AND TO RECEIVE A DECLARATION OF ACCEPTANCE OF OFFICE FOR THE ENSUING YEAR

There were two nominations for Vice Chair, Councillors Bolton and Roberts. Councillor Roberts, having been nominated by Councillor Hale with the nomination seconded by Councillor Janet Churchard received the greater number of votes. It was;

Resolved

To elect Councillor Roberts as Parish Vice Chair for the ensuing year. An Acceptance of Office was duly signed.

5304 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

There was none.

5305 DISCLOSURES OF INTEREST

There was none.

5306 TO NOTE THE DRAFT MINUTES OF THE ANNUAL PARISH MEETING OF THE COUNCIL HELD ON THE 13th APRIL 2022

These were duly noted.

5307 TO APPROVE AS A CORRECT RECORD THE DRAFT MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 13th APRIL 2022

The minutes of the meeting of the Council held on 13th April 2022 were reviewed. They were agreed to be a correct record and it was unanimously;

Resolved

That the minutes of the meeting be approved and signed by the Chair.

QUESTIONS TO OFFICERS AND MEMBERS

5308 Questions to Officers

A question was asked regarding the Finance Committee meeting held on April 11th which did not appear on the schedule of meetings held since last Full Council. The Clerk responded that the listing will appear on the June agenda.

Councillor Harris left the meeting at this point

5309 Public Participation – an opportunity for residents to raise issues or ask questions of Members

No members of the public were present.

CLERK'S REPORTS

5310 Monthly Accounts

Members reviewed a schedule of creditor payments for the period 14th April 2022 to 11th May 2022. Questions were asked and responded to before it was unanimously;

Resolved

To approve the payment of this schedule, to be made on Friday 13th May 2022.

5311 Jersey Farm Open Space Pump Track

Members noted a report on this project, circulated with the agenda.

5312 To appoint representatives of the Council to Other Bodies and Committees

Members elected to join Parish Council committees of their choice. It was then unanimously;

Resolved

1. For The Council to approve the allocation of members to committees as agreed at this meeting and;
2. That The Council delegates the power to each committee to elect a Chair and Vice Chair (if applicable) at its next meeting.

5313 Terms of Reference for Sandridge Parish Council Committees

It was unanimously;

Resolved

That Parish Council committees should undertake a review of Terms of Reference by each committee at each next scheduled meeting. Any material amendments to be brought back to Full Council for ratification.

5314 General Power of Competence (GPC) – Annual Review

The GPC was introduced through the Localism Act 2011 S.1-8, extending the powers of local councils, encouraging efficiency and innovation. To hold this power of first resort, a resolution must be passed annually confirming;

- Two thirds of council members were elected
- The Council has a suitably qualified Clerk (CiLCA)

It was unanimously;

Resolved

That Sandridge Parish Council re-adopts the General Power of Competence in 2022/23, for review at the May 2023 Full Council meeting.

5315 Financial Regulations

The following amendments to the Financial Regulations were proposed.

FR 1.15 Reduce from £10,000 to £5,000 the amount above which only Full Council may approve any grant or single commitment

FR 9.10 Remove completely (Re charitable trusts)

FR 16.1 Remove completely (Re charitable accounts)

It was proposed by Councillor Reid, seconded by Councillor Bolton and unanimously;

Resolved

That these amendments be approved. The Full Financial Regulations will appear on the June agenda for re-adoption.

5316 MATTERS OF NOTE

- The Parish Council's annual year-end internal audit took place on May 10th. This was the final audit by the current auditor, Green Biro Ltd.
- The drainage and turfing works to the rear of Marshalswick Community Centre are now complete and the facility is being used very successfully by the pre-school.
- A new Kubota sit-on mower has been ordered for maintaining footpaths on the Jersey Farm Woodland Park.
- Works to the collapsed grave at St Leonard's churchyard have now completed.
- Stage 2 (final stage) of the footpath through Skyswood has now completed.

COUNCILLOR AND COMMITTEE REPORTS

5317 Grant Applications

There were no grant applications this month

5318 Marshalswick Community Centre Committee Room

Councillor Bolton gave a verbal update on the use of the committee room by the resident pre-school. Following her recommendation it was;

Resolved

To allow the surrender of the committee room by the pre-school and to reduce the monthly hire charge accordingly.

5319 Jersey Farm Woodland Park Event

Councillors Roberts and Janet Churchard updated members on preparations for this event, to be held on Saturday 4th June 2022. Questions were asked and responded to and a request for volunteers on the day was made.

5320 Meetings of Committees:

There were no issues raised from the following draft committee minutes produced since the last Full Council meeting.

- Combined Community Centres Committee 25th April 2022
- Parish Environmental Assets & Pathways Committee (PEAP) 26th April 2022
- Planning Committee – please see below

5321 MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA

- The Project and Amenities Officer updated Members on the forthcoming repairs to the pathway between the William Bell Open Space and The Ridgeway.
- Councillor Roberts updated Members on plans to renovate the Lychgate at St Leonard’s Church.

5322 Planning Matters

The Planning Committee met on 21st April 2022.

Sandridge Parish Council’s Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council. The planning applications commented on since the last Full Council meeting are;

Former Baptist Chapel, Sandridge - Planning Application: 5/2021/0667

48 Pondfield Crescent, St Albans - Planning Application: 5/2022/0911

Taylor Wimpey, Oaklands College, St Albans - Planning Application: 5/2022/0721

5322 SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS

- The bus stop on St Albans Road (at the foot of Sandringham Crescent (Councillor Cann to produce a report and recommendation).
- A report from the Traffic Calming Working party.

DATE OF NEXT MEETING

The next meeting of Sandridge Parish Council is scheduled to be held on Wednesday, June 8th 2022 – Marshalswick Community Centre at 7.30pm.

There being no further business the meeting closed at 9.02pm.

Chair

Date

Cllr Graham Leonard