

Sandridge Parish Council



JERSEY FARM WOODLAND PARK MANAGEMENT COMMITTEE

Met at 7.30pm at Marshalswick Community
Centre on Monday 27th March 2023

PRESENT:

Councillors - Jenny Roberts (Chair), John
Hale, Geoff Churchard, Janet Churchard
Public Members - Carol Chalkley, John
Forward, Anne Thomas
Warden - Mark Carter

OFFICERS:

Emma Hostler, Deputy Clerk
Rebecca Pannese, Project, Amenities and
Community Engagement (PACE) Officer

ABSENT:

Parish Councillor – Jonathan Maskell
Public Member – Jamie Burrows

613. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted for absence from Councillor Lorraine Kirby, Councillor Elissa Dacosta-Waldman, Clyde Martindill, Frances Leonard, and Carol Higgins.

614. DISCLOSURES OF INTEREST AND DISPENSATIONS

Mark Carter declared an interest as a self-employed contractor for Sandridge Parish Council.

615. MINUTES

The minutes of the meeting held on Monday 16th January 2023, having been previously circulated, were taken as a correct record and it was, unanimously:

RESOLVED

That the minutes of the meeting held on Monday 16th January 2023 be approved and signed by the Chair as a correct record.

616. MATTERS OF NOTE

- The Committee was informed of the recent resignation of Carrie Sherriff from her public membership. Members expressed appreciation for all the support Carrie has provided during her time on the Committee.
- The Committee formally welcomed both Carol Chalkley, who joined at the

beginning of the year, and Anne Thomas as new Public Members. Both Carol and Anne are active members of the volunteer team and Anne has previously been a member of the PEAP Committee.

- The Project, Amenities and Community Engagement (PACE) Officer has written to contractors for a quote to resurface the peripheral footpath between the St Helier Road and Chiltern Road entrances (anti-clockwise), and the installation of a new footpath from the Chiltern Road entrance past the war memorial. These works are included on the 2023-24 management plan. Members attending the pre-meeting agreed the extent of the new footpath at approximately 55m.
- John O'Connor has removed and replaced the damaged bench in the vicinity of the Burma Star war memorial as identified on the Green Flag report.
- Mark Carter has undertaken tree thinning (Centenary Wood), hedge trimming (Woodland House) and tree safety work from the ongoing schedule of works. Cllr G Churchard asked that the small stumps along the path in Centenary Wood be removed.
- The Forestry Commission (FC) has advised that responsibility for control of Oak Processionary moth outbreak now lies with the Parish Council. Mark Carter continues to inspect the oak trees on the corner of the Woodland Park that were highlighted in the FC map of infected areas but as yet has not seen any evidence of infestation.
- Cllr Roberts approached the local stone masonry company regarding relocation of the memorial stone as agreed at the last meeting, but their services were not appropriate to the task. Cllr Roberts has spoken to the War Memorial Trust for advice. It was agreed during the meeting to defer any further decisions until the new path has been installed.
- The PACE Officer and Parish Clerk met with the JFWP Parkrun race director to walk the winter course and check the ground conditions. Both parties remain generally happy with the route.

617. DRAFT JFWP MANAGEMENT PLANS

Following another meeting of the future management plans working party, Mark Carter provided a preliminary draft of plans for 2024-28 for review by the Committee. The plans comprise key principles, and an annual schedule of tasks and estimated costs for each. Members were asked to note that plans for 2023-24 have already been agreed by the Committee. Questions were asked and answered by Mark. Cllr Hale proposed including environmental audits within the timeframe as previously discussed by the Committee, details of which will be determined by the Officers and Mark Carter when finalising the plans. Cllr G Churchard agreed to submit additional text to the key principles document.

618. COMMEMORATION FOR BASIL FILMER (MOSPA)

Following a feature in the Parish Neighbourhood News magazine in 2021, referencing commemorations to both Bill Morris and Pat Forward as members of the original Major Open Space Preservation Association (MOSPA), the team responsible for spearheading the creation of the Woodland Park, the PACE Officer was contacted by a resident questioning the absence of a commemoration for Basil Filmer, another original member of MOSPA. Members were asked to consider whether a further commemoration would be appropriate. Discussion ensued, including acknowledging that both Bill and Pat were recognised as long serving members of the JFWP Committee in addition to their involvement in MOSPA, following which it was agreed to defer a decision and seek views from another Committee member familiar with the original team.

619. MANAGEMENT PLANS AND EXPENDITURE 2022-23

The Committee noted current expenditure for £2022-23 of £7,193 against an annual budget of £14,500. Payment of approximately £3,500 remains outstanding for the annual meadow cut which brings total expenditure for the year to approximately £10,700. The shortfall in expenditure is largely attributable to an absence of bridleway and footpath works and reduced mowing requirements.

Cllr Roberts suggested purchase of two bat detectors and a wildlife camera at a cost of approximately £350 which was agreed by the Committee. As this is not a material sum it was considered appropriate to purchase the items from this year's outstanding budget rather than raise the matter as an agenda item at the next meeting.

The schedule of works in the new management plan 2023-24 and annual budget of £20,335 will commence from 1st April 2023.

620. VOLUNTEER PROGRAMME

Members were informed the Parish volunteer group has undertaken three work sessions on the Woodland Park over the winter and have completed a significant section of boundary hedge laying by Bill's Wood

DATE OF THE NEXT MEETING

The next meeting of the JFWP Management Committee will take place at Marshalswick Community Centre at 7.30pm on Monday 3rd July 2023. A site walkabout will take place beforehand, meeting outside Woodland House at 6.30pm.

There being no further business the meeting closed at 8.20pm

Chair

Date