



**SANDRIDGE PARISH COUNCIL**

Met at Marshalswick Community Centre on Wednesday 8<sup>th</sup> January 2020 at 7.30pm for a meeting of The Council

**PRESENT:**

Councillors Lyn Bolton, John Hale (Chair), Neil Harris, James Lancaster, Graham Leonard, John Newton-Davies, Jenny Roberts, Julie Booth, John Foster, Claudio Duran, Patsy Cann

**APOLOGIES:**

Councillors Geoff Churchard, Janet Churchard, Jon Hegerty

**OFFICERS:**

Simon Thwaites, Parish Clerk  
Rebecca Pannese, Project and Amenities Officer  
Emma Hostler, Deputy Clerk

**IN ATTENDANCE:**

There was one member of the public present

**4882 DISCLOSURES OF INTEREST**

There were none.

**4883 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 11<sup>th</sup> December 2019**

The minutes of the meeting of the Council held on 11th December 2019 were reviewed, following which they were unanimously agreed to be a correct record and it was:

**Resolved**

That the minutes of the meeting of the Council be approved and signed by the Chair.

**4884 QUESTIONS TO MEMBERS AND OFFICERS**

**1. Public Participation**

One member of the public was present and raised concerns over the grass verges in the parish, in particular The Ridgeway, and expressed his observations about the deteriorating condition of them. Item 4891 was discussed at this point of the meeting.

**2. Questions to the Officers**

A question was raised regarding the noise assessment for the skate ramp at Jersey Farm Open Space. The Council was informed that the conclusion from the Noise Impact Assessment was that the skate ramp will have “no observed effect level” – therefore the noise criteria is met.

**CLERK'S REPORTS**

**4885 Monthly Accounts**

A schedule of payments for the period 12<sup>th</sup> December 2019 to 8<sup>th</sup> January was reviewed. Questions were asked and responded to before it was unanimously;

**Resolved**

To approve the schedule for payment.

#### **4886 Project and Amenities Officer's Report**

The Project Officer updated the Council on ongoing projects including the community garden, the summer event on Jersey Farm Woodland Park, the water fountain installation in Sandridge and details of the noise assessment with relation to the skate ramp.

#### **4887 Standing Orders and Financial Regulations**

It was recommended that, following approval of the Sustainability Policy last month, the following wording is added to S.18 of the Standing Orders, Financial Controls and Procurement;  
*Reference should always be made to the Parish Council's Sustainability Policy when ordering goods and services.*

It was also recommended that the following wording is added to S.5.1 of the Financial Regulations, Banking arrangements and Authorisation of payments;  
*Consideration should always be given to a bank's commonly known policies on lending to organisations known to impact heavily on the environment/human rights when deciding where to place investments.*  
It was;

#### **Resolved**

To apply the above amendments to the Standing Orders and Financial Regulations with immediate effect.

#### **4888 Matters of Note**

- The Clerk has written to the District Council requesting a parish precept in 2020/2021 of £277,570.
- Staff and Members of the PEAP Committee will meet with a member of Countryside Management Services (CMS) to discuss the proposed Green Action Plan (GAP) for Jersey Lane on the 10<sup>th</sup> February 2020 at 2pm.

### **COUNCILLOR AND COMMITTEE REPORTS**

#### **4889 Neighbourhood Plan**

Councillor Hale explained to the Council that with it being just after the festive season, he would report further on the Neighbourhood Plan to the February meeting.

#### **4890 Sports and Recreation Committee**

Councillor Leonard reported to the Council that the Sports and Recreation Committee had tasked the Projects Officer to see if any interest in public membership could be generated from Facebook. There has been several responses from suitable candidates whom show an interest in our facilities and would like to volunteer themselves as public members on the committee. After consideration it was unanimously;

#### **Resolved**

To increase the public membership from a maximum of four public members to five.

#### **4891 Parking on Verges**

Councillor Harris discussed the ongoing problem of verge damage in Marshalswick, in particular The Ridgeway and Sherwood Avenue. He suggested that the Parish Council follow a similar strategy to that in Colney Heath, and write to St Albans District Council requesting a Traffic Regulation to introduce a zone making it illegal to park on grass verges. It was noted that some parish councillors reside on affected streets. After much discussion it was unanimously;

**Resolved**

To write to St Albans District Council and request they consider applying a Traffic Regulation Order on The Ridgeway.

**4892 Grant Applications**

There have been no grant applications this month.

**4893 Meetings of Committees:**

There were no issues raised from the following draft committee minutes produced since the last Full Council.

- - Sports and Recreation Committee 4<sup>th</sup> December 2019
- - Planning Committee 19<sup>th</sup> December 2019

**4894 MATTERS OF NOTE ARISING SINCE THE CIRCULATION OF THE AGENDA**

- Councillor Newton Davies informed the council of the sad passing of John Bell, St Stephen Parish Councillor and Chair of SADALC. The council requested the Clerk to write to St Stephen Parish Council and express their condolences.
- The Project and Amenities Officer updated the council on the recent findings from our tree survey, that the Oriental Gall Wasp was identified on Sweet Chestnut Trees on Jersey Farm Woodland Park. This finding was reported to the Forestry Commission who have informed us that no further action is necessary, as this is no longer a notifiable pest.
- Councillor Hale informed the council that the decision on the application for the extension of the quarry in Smallford has been delayed by Hertfordshire County Council as further information is awaited.

**4895 PLANNING MATTERS**

Sandridge Parish Council’s Planning Committee meets every three weeks to review and respond to planning applications received from the Planning Authority, St. Albans District Council.

Please note: Planning applications received at the Parish Office from the Planning Authority *after* the Parish Council agenda has been published may also be discussed at the meeting as may applications of complexity or applications likely to impact heavily on the Green Belt.

There were no planning applications discussed at this meeting.

**4896 SUGGESTIONS AND/OR MATTERS FOR CONSIDERATION AT FUTURE MEETINGS**

Councillor Cann requested that the council consider more lighting from the Lych Gate to the entrance of St Leonards Church in Sandridge. Councillor Newton Davies noted that the track entrance to Sandridge School is still in need of resurfacing.

**DATE OF NEXT MEETING**

The next meeting of Sandridge Parish Council will be held on Wednesday February 12th, 2020 at 7.30 pm at Marshalswick Community Centre.

There being no further business the meeting closed at 8.35pm.

**Chair** ..... **Date** .....

**Cllr John Hale**